

DECLARATION ON DEVELOPMENT & EXEMPTED DEVELOPMENT



**SECTION 5 APPLICATION FORM**

NAME OF APPLICANT: \_\_\_\_\_

ADDRESS OF APPLICANT: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

TELEPHONE NO. Day: \_\_\_\_\_ Mobile: \_\_\_\_\_

NAME OF AGENT AND AGENT'S ADDRESS: \_\_\_\_\_

TELEPHONE NO. Day: \_\_\_\_\_ Mobile: \_\_\_\_\_

ADDRESS FOR CORRESPONDENCE (if different from above)

\_\_\_\_\_

LOCATION OF SUBJECT SITE: \_\_\_\_\_

\_\_\_\_\_

Is this a Protected Structure or within the curtilage of a Protected Structure?

If yes, has a Declaration under Section 57 of the Planning & Development Act 2000 been requested or issued for the property by the Planning Authority?

**Please provide details of works (where applicable) or proposed development. (Note: only works listed and described under this section will be assessed under this section 5 application. Use additional sheets if required.)**

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List of plans, drawings etc. submitted with this application

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Please state Applicant's interest in this site: \_\_\_\_\_

*If applicant is not owner of site, please provide name & address of owner:*

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Are you aware of any enforcement proceedings connected to this site?

*If so please supply details:*

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Where there previous planning application/s on this site?

*If so please supply details:*

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Signed \_\_\_\_\_ Date \_\_\_\_\_

**NOTES**

Application shall be accompanied by 2 copies of site location map with site clearly outlined in red and a fee of €80.00. Please submit 2 copies of any additional plans/reports etc. you may wish to include as part of the application.

Application shall be forwarded to: Dublin City Council, Planning Registry Section, Block 4, Floor 0, Civic Offices, Wood Quay, Dublin 8.

Contact Details: Phone: 01 222 2149 Fax: 01 222 2675

# **Section 5 Declaration for Protected Structures**

## **Required Documents**

1. *Application form* (The application form should be used to provide a numbered list of all the proposed works. Two copies of all supporting information should be submitted).
2. *Application fee* (€80)
3. 2 copies of the *site location map* (location clearly outlined in red).
4. A photographic record of the historic fabric to be affected/impacted upon by the proposed works and a general photo of the building. (notes can be added to these photos to explain the proposed works)
5. An outline explaining justification for and assessment of the impact of the proposed works on the protected structure.
6. A method statement outlining the proposed works to include a specification of the materials to be used.
7. Elevation, plan and detail drawings where appropriate.

The Department of Arts, Heritage and the Gaeltacht Advice Series documents are recommended reading before submitting a Section 5 application for proposed works to a protected structure. These publications contain the best practice advice for conservation work and knowledge of best conservation practice must be clearly demonstrated in all applications. (See links below)

<http://www.dublincity.ie/Planning/HeritageConservation/Conservation/Pages/DoEHLGArchitecturalHeritagePublicationsandConservationAdviceSeries.aspx>

[A Guide to the Repair of Historic Brickwork:](#)

[The Repair of Wrought and Cast Iron Work :](#)

[A Guide to the Repair of Older Buildings:](#)

[A Guide the Repair of Historic Windows:](#)

[Roofs - A Guide to the Repair of Historic Roofs.pdf](#)

[Ruins - The Conservation and Repair of Masonry Ruins.pdf](#)

[Energy Efficiency in Traditional Buildings.pdf](#)

[Access - Improving the Accessibility of Historic Buildings & Places.pdf](#)

[Places of Worship - The Conservation of Places of Worship 2011.pdf](#)